



at

REACH

976 Mezzanine Dr., Suite B
Lafayette, IN 47905
765-477-1906

ASSESSMENT DAY PREPARATIONS

- ❖ Please arrive promptly so assessments may begin on time. The session will start at the indicated time. No one will be admitted in the room after the session has started.
- ❖ Please bring your picture i.d.
- ❖ All materials for the test will be furnished.
- ❖ If you have any special needs for reading, writing, or hearing be sure to advise the assessment facility at least 48 hours in advance.
- ❖ You will need to remove any beepers, phones, or watches with timers before entering the assessment site.
- ❖ Please do not bring other persons with you.
- ❖ Dress comfortable, bring your glasses and be prepared to stay for at least 4 ½ hours. You will have a short break during the session.
- ❖ Make sure you have directions to the site and a phone number in case of emergencies.
- ❖ Parking is limited, additional parking is available on the street.
- ❖ If you would like to study for the WorkKeys assessment, a user name and password have been provided for you for KeyTrain. KeyTrain is a computerized study tool. Directions for using KeyTrain are provided for you on the colored, half-sheet of paper enclosed.